

**EUREKA CITY COUNCIL
WORK MEETING
APRIL 4, 2022 7:00 P.M.**

PLEDGE OF ALLEGIANCE

Mayor Dever opened the meeting and led everyone in the Pledge of Allegiance.

ROLL CALL

Mayor Chris Dever – Present
Council Member Greg Evans – Present
Council Member Travis Haynes – Present
Council Member Tom Nedreberg – Present
Council Member Jeremy Snell – Present
Council Member Robert Trepanier – Present
City Recorder Patricia Bigler – Present
City Attorney Melissa Mellor – Absent

OTHERS IN ATTENDANCE

Via Zoom Cory & Margaret Hills, Travis Fields

DISCUSSION ITEMS

a. Discussion on retaining a City Engineer

Mayor Dever said with future development coming to Eureka he thinks it is important that the City retain a city engineer. He asked what the Council's thoughts were on the subject. Council Member Evans feels we definitely need to look into retaining an engineer to help protect the City. The rest of the Council agreed it would be a good idea to have one on retainer. Council Member Nedreberg felt the need to make sure to keep the process above board and transparent. Mayor Dever will work with Recorder Bigler to put out a request for services and review at next work meeting. Council Member Snell asked if an R.F.P. or R.F.Q. could be drafted with the scope of work we want done. This will help the engineer be more accurate with their bid and will help with any discrepancies that may arise. We would have something to refer back too. Mayor Dever thought that was a good idea and suggested the Council email him some of their ideas for what services they think need to be included. He will also make a list of what services he would like to include. He reminded the Council to make sure and get their new email set up so they can email ideas back and forth. He wants this item put on the agenda for the next Council Meeting.

b. Review of Impact fees

Mayor Dever wants to have the Council review the impact fees to make sure they cover our needs. He would like each of them to do a little homework and look at what other cities are doing and to look at their departments and see what the fees could be used for. Recorder Bigler said Zions Bank are the ones that did the impact fee study. It is available to look at on our website. She said at the time there were some Council Members who didn't agree with how low the water and sewer fees were. Mayor Dever wants to look at how many water shares a developer needs to bring to the City. Recorder Bigler mentioned the ordinance states anyone who builds and gets a building permit needs to provide water shares. Council Member Snell didn't think it was right

that we are selling water to other people and then telling those building a home they need to bring water shares. Council Member Evans agreed. Council Member Haynes said it was supposed to be just for developers. Mayor Dever said we need to amend the ordinance. He will reword the ordinance and send it to everyone if they like what it says he will send it to Attorney Mellor and have it added as an action item for the Council meeting.

c. Grant for Restroom Development at City Park

Mayor Dever thought about putting in for a grant to improve the restrooms at the park, flatten out the ground, and get rid of the motocross to reduce the liability. Council Member Trepanier thinks a grant is a good idea but feels the restrooms would require a lot of maintenance. Council Member Snell wanted to know the status of the current restrooms. Recorder Bigler said a new toilet was just purchased for the women's side. There are no sinks and no lights just a toilet. Mayor Dever would like the new restrooms to have tamper proof fixtures and be ADA approved. A discussion took place on the restrooms and off-road trails. A grant at the park would be a good place to start. On Trails 360 it shows what is available at the park. The people coming to ride the trails are not the people spinning donuts in the parking lots. Council Member Snell was thinking more of putting the restrooms, a kiosk, and parking area on the property above the park. He feels we need to put some thought into what we want and plan for what we need instead of just putting all the money in a restroom. Recorder Bigler mentioned fixing the area around the snack shack. A couple of people have fallen because of the slope and where the water has carved into the ground. Council Member Snell agreed that area needs to be fixed.

Council Member Haynes said he found a 2010 bob tail truck it's from an airport has less than 15,000 miles for \$54,000. He has the majority of money in the street budget, but he will need some help. There was mention of using some the money in the CD's. Council Member Haynes said that some of that money was to go to getting new streetlights. Mayor Dever said he has been talking with Rocky Mountain Power and wants to hold off on getting the lights until he can get more information and clarification on the proposal. Mayor Dever said to put this as an action item for next week's Council Meeting.

d. Review of Volunteer Applications

Council Member Snell said there is a Recreation meeting on Thursday, and he would like to go over the applications tonight and have it as an action item to be voted on at the Council Meeting. He asked for some help on how to set up the committee. Mayor Dever would like to see Council Member Snell as the chairperson and the voice of the committee. He thinks everyone would be on the committee and then appoint each of them to be over a specific task, such as, Jr. Jazz, etc. Council Member Haynes suggested having an odd number of people on the committee it makes it easier when voting. A discussion took place on how to set up the committee. Mayor Dever suggested setting it up like the City Council and Member Snell would be the chairperson and oversee the committee. Recorder Bigler mentioned he could then appoint people from the committee to the specific tasks like Jr. Jazz, etc. Council Member Snell liked the idea of having five committee members with him being the chairperson.

e. Review of Applications for Boards and Commissions

Recorder Bigler said we have applications from Chad Collier and Keith Harr for the Planning Commission, with one position and one alternated needed. We have Sharel Copley currently on

the Board of Adjustments and we need at least three people. We have an application from JaNeel Nielson. Mike Sorensen would like to be on the Board of Adjustments, but we do not have an application for him. Mayor Dever will talk to him about getting his application filled out. He wants this as an action item to appoint them at next week's Council Meeting.

f. Fees for Business License Inspections

Mayor Dever informed the Council of an issue that came up with one of the new businesses. They did not contact the building inspector when they said they would, and it cost him a day of work. Council Member Trepanier wanted clarification on what type of inspection was needed. Recorder Bigler explained what the inspection was for. The City started requiring business to have an inspection about three years ago. She also mentioned we do not charge a fee for the inspection, so the City is left to pay the building inspectors fee for the inspection. There was a discussion on how much the fee should be. Mayor Dever said he will do some research to see how much other cities are charging. Council Member Nedreberg thought \$150 minimum would be good but said it would depend on what the Mayor finds other cities are charging. The fee would need to include Administration costs as well. Council Member Nedreberg asked if there was a precedent for doing a first-year business license and then a renewal. Recorder Bigler said she believes the fire inspection is due each year on the renewal but would need to check with the Fire Chief. Council Member Nedreberg said if we had a first-year license fee of \$100 or \$200 with the renewal at \$60 then that would take care of the inspection fees without having to make it a separate fee. Mayor Dever thought that made a lot of sense. He will do some more research and they can discuss this as an action item at the Council Meeting.

g. Fees for Water Fill Station

Mayor Dever said the fees need to go up. He personally has an issue with some of the users especially with the mine. He feels this is not fair to the other users and to the residents that they are basically getting the water for free. Council Member Haynes agreed and said he followed a water truck that just filled up clear to Goshen where they were using it to water their cows. Mayor Dever feels this is an abuse of the system. Cory Hill spoke up and said as a Mammoth resident he has had to wait 30 – 45 minutes before he can fill up. Mayor Dever said that is a concern since we do have a contract with Mammoth to supply water. He thanked Cory for his comment. He needs to talk to Attorney Mellor about the contract we have with the Mammoth Water Users. He would like to have a maximum fee schedule for the Mammoth residents with any overages having a different fee schedule. He will find out what other cities are charging or if they even sell water and will bring some numbers to the next meeting. He wants this put on the agenda as an action item.

h. Planning Commission – Meeting Procedures

Mayor Dever asked Travis Fields if he could come in and have Recorder Bigler train him on how to use Zoom. Recorder Bigler has left the instructions on how to run Zoom on the desk in the Council Chamber. Council Member Snell has some concerns with who is taking the meeting minutes for both the Planning Commission and the Recreation Committee. Travis Fields would like to have someone as a designated secretary. Council Member Snell asked if this is something Clerk/Treasurer Rachel Carlson can take on. Mayor Dever said that is a good point and would like to discuss it in an Executive Session.

i. Review of Fraud Risk Assessment for 2021

Mayor Dever asked the Council to visit the State Auditor's site and fill out the risk assessment and get them done as soon as possible. Recorder Bigler said this is a training not the actual assessment. This is being mandated by the State. You will receive a certificate after you pass the training. Recorder Bigler mentioned the travel policy is one of the items we need to work on for the fraud risk assessment.

j. Revamping of Travel Policy

Mayor Dever said we need to adopt an ordinance on how we deal with meals, mileage, and hotels. Council Member Snell says the school district uses the GSA website. The per diem and mileage are set by the government. He knows that dealing with receipts is a nightmare. Recorder Bigler said that is what we are dealing with right now. Council Member Nedreberg agreed with Council Member Snell about using the GSA site along with getting a copy of the conference agenda. He said if the conference provides a breakfast and lunch then we would only provide for the dinner using the GSA amount. He thinks using the GSA website is a fair and simple way of dealing with per diem and mileage. Mayor Dever wants this as an action item for the next meeting

Mayor Dever asked if anyone had anything else to discuss. Council Member Evans brought up the sewer plant. He said he wants to revisit the bid and wants it as an action item for the next Council Meeting.

Recorder Bigler informed the Council she had two people call in with events they are holding in Eureka. First Doug Wright called to say he is doing another Ride to Light up Eureka on June 4th. After talking with some of the residents and business he wants to purchase park benches for Main St. The second was Sandra Hansen Fullerton who said her Grandmother had a book written about her and it is being presented to the Tintic Historical Society on April 8th at 1 p.m. She would like someone from the City to be at there and take a picture and have it put in the newsletter. She passed out a copy of the Lead and Copper Rules the City had received. She also gave a copy to Lynn.

Mayor Dever said he had a few more items he needed to let the Council know about. He had contacted the Sheriff's department about people speeding down Main St. He will try to get something done about speeders during the Easter weekend. He made a public apology to Cory and Margaret Hills concerning an issue with some gravel. Finally, he would like to have a sign made for the top of town stating building permits are required.

ADJOURNMENT

Mayor Dever called for a motion to adjourn. Council Member Nedreberg made a motion to adjourn. Council Member Haynes seconded. All in favor meeting adjourned 8:48 p.m.