

**EUREKA CITY COUNCIL
WORK MEETING
JUNE 13, 2022, 7:00 P.M.**

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Haynes opened the meeting and led everyone in the Pledge of Allegiance.

ROLL CALL

Mayor Chris Dever – Present came in late at 7:41 pm

Council Member Greg Evans – Present via Zoom

Council Member Travis Haynes – Present

Council Member Tom Nedreberg – Present

Council Member Jeremy Snell – Present

Council Member Robert Trepanier – Present

City Recorder Patricia Bigler – Present

City Attorney Melissa Mellor – Present via Zoom

OTHERS IN ATTENDANCE

Heatherann Zufelt, Taran Taylor

Via Zoom – Gary Poh, Shelly Stansfield, Adam Riley, Michel Sweat, Cory & Margaret Hills, Cory Wall, Chris Trowbridge

DISCUSSION ITEMS

Review and Discussion on RFP for Retaining a City Engineer

Council Member Evans sent out a link to the Council on a draft RFP. He asked Attorney Mellor to go over it by Thursday. We need to determine who is going to be the responsible party. He thinks we are in a good place to move forward. He would like the Council to review the draft especially the scope of work section to see what else may be needed.

Review and Discussion of Business Licensing Fees

Recorder Bigler mentioned the city has not change the fees since she started working here. Mayor Dever was going to do some research on what other cities are charging. We will need to wait for his input. Council Member Snell inquired how often the city reviews and updates the fee schedule. He understands the city just updated the fee schedule. Attorney Mellor said when the last update was done, only certain fees were looked at. He thinks it would be a good idea to review it annually. When the Mayor arrived, this item was revisited. Mayor Dever felt the fees needed to be addressed, but we must be sensitive to the businesses we have. He would like to see on business license renewals those businesses that are required to have special permits and licenses to bring in a copy of their paperwork. We need to make sure all businesses are on the same playing field. He feels the city has the responsibility to make sure the businesses in town are current with their documentation and their other permits. Council Member Nedreberg asked how it would be implemented and would a checklist be good enough. There was a lengthy discussion on whether the city should require proof of documentation and other permit requirements when a business renews their business license. Council Member Snell said if we are going to require these documents then who are we going to train to recognize what

documents are needed. Mayor Dever asked Council Members Trepanier and Nedreberg if they could research what other cities, that are approximately our size, their process, fees, and the taxes they pay. Council Member Nedreberg looked up what Provo charges for a basic business license and it was \$209. He knows it is not comparable to Eureka, but he feels that we are way out of line in what we charge. He does not want to overburden the businesses with raising the price all at once so he thinks maybe having a 5-year plan would be good. Mayor Dever wants to add this item to the agenda for July's meeting. Council Member Snell said we owe it to our businesses to have it in black and white and eliminate the gray area.

Review and Discussion of Fees for Water Fill Station

Council Member Evans said he contacted Santaquin, and they have not gotten back to him. He has not reached out to anyone else. He will get back to working on this. He said the Mayor was also looking at some of the other costs associated with the fill station. He will follow up with him. He knows changes need to be made and the fee raised.

Discussion on Truth & Taxation

Recorder Bigler had given each of the Council a copy of our tax amount along with where the taxes go in the County. Council Member Snell explained what Truth & Taxation is. The taxes in Eureka have not been raised in years. Recorder Bigler said they have not been raised since she started working here. The new County Assessor is diligently trying to update their records. As a City we need to be aware of how the property tax functions. We need to look at ways to generate revenue. It is unfortunate that the County has waited this long to do anything and then to do it all at once. Council Member Snell said if we ever did do a Truth & Taxation, we would need to have a plan on what the money would go for. Mayor Dever arrived at the meeting, and he had some thoughts he wanted to address. He said we really need to address this next year. Our water infrastructure will need to be replaced in the near future. The Council caught the Mayor up to date on the discussions for the RFP for the city engineer and business license fees.

Discussion on possibility of hiring summer/part-time help

Council Member Snell felt there was a need to have summer help at the park. Council Member Haynes asked about the program we have used before through the Department of Workforce Services. Recorder Bigler said she would need to contact them. She also mentioned we had someone come in who had community service they needed to do. We set them up to come in and start work, but they never showed up. Mayor Dever asked the department heads of the park, cemetery, and streets to look and see how much money they could contribute. Council Member Snell felt we should look at hiring adults not just students for the summer hire position. Attorney Mellor suggested only allowing them 28 hours a week. This item will be put on the Council Meeting agenda as an Action Item.

Taran Taylor - Review and Discussion concerning a street in front of prospective property he is looking at purchasing

Taran said he attended the Planning meeting, and they were not sure of the easement on the property. He said the plat map shows it as a street. There was a discussion on if it was a road. Recorder Bigler said she believes the road dead ends. Council Member Haynes felt it was a city street. According to Heatherann Zufelt there is an EPA run off pond in that area. Recorder Bigler told Taran he could contact Dept. of Environmental Quality they may have more information on

the property. Mayor Dever said he needs to contact the EPA first then contact all property owners surrounding the property and check on whether their property lines end at the property or if they cross over it. The final step would be to get it surveyed.

Discussion of Tentative Budget for FY Ending June 30, 2023

The Council discussed the budget along with the budget work sheets. Some of the Council needed clarification on what was needed from them. Recorder Bigler said she needs costs from projects that the Council would like to do. Recorder Bigler said in the past the Council has used the prior year's budget to help put together the new budget. Mayor Dever said let's just work on getting this year's budget done with the numbers from last year and then schedule some training on budgets. Mayor Dever asked the Council to try and meet or call Recorder Bigler by 3 p.m. Thursday. If you can't meet with her then the Mayor and Recorder Bigler will figure up your section of the budget. Attorney Mellor looked up the procedure to amend the budget just in case it was needed. Council Member Snell asked if the budget email could be sent again. No more discussion took place on the budget.

Recorder Bigler read the comments from those on Zoom.

ADJOURNMENT

Council Member Trepanier made a motion to adjourn. Council Member Nedreberg seconded. All in favor meeting adjourned 9:45 pm.